



Holdenville Education Foundation
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Grants to Teachers Application Form

Date: March 5, 2020

Grant Title: Individual Career Planning (ICAP)

School: Holdenville High School

Grade Level(s): Nine through twelve

Content Area: Utilizing coursework, community service, and career paths for all students to develop college and career readiness.

Total Dollar Amount Requested: ~~\$3,500~~

\$1,750⁰²

What is the major educational need this grant addresses? Please give grade level and academic area.

Navigating the landscape of career exploration can be daunting, especially for high school students. Many students do not know what marketable skills they have or how those skills are related to various career paths. The majority of students that graduate high school do not have a clear plan. Many of the students that go to college do not know what they want to study and some of them flounder as they are trying to find an area of student that they want to follow. The average incoming student changes their major three times. With the increasing cost of tuition, college is not the place for career exploration. This should be done at the high school level so that families are not wasting money. Even the students that do not plan to go to college need better career planning than they have received. All students need to start thinking about potential career pathways at an earlier age. Oklahoma has started requiring that each student begin the process of creating an ICAP in the sixth grade.

Readiness is defined across the educational to work landscape as being prepared by educational or skills training for a career. Career readiness is the knowledge, skills, abilities and other characteristics needed to succeed in a typical job at a typical organization. The ICAP has a step by step plan to help students navigate through the complicated system of career planning. The initial required activities include interest inventories, and career exploration. The activities that are required in the high school include internships, advanced career exploration, and other activities to help guide students in the right direction. Many of our students rarely leave the community so they do not have any idea about the possible careers that they could select.

The request is for 10 chromebooks with a charging cart that will be used in class for students to complete the ICAP requirements, create resumes, take interest inventories, and ACT prep programs. The programs that will be used are free and available online. Oklahoma Career Technology System has free resources to help students complete the ICAP. Students will also use the computers to research possible career options including educational requirements, potential income, and possible negatives of a specific career option.

Approximately how many pupils will be affected by this project, both directly and indirectly?

The potential numbers of students who will be affected by this technology are unlimited. There are currently 258 students enrolled in Holdenville High School this year, but since it is not a consumable product the technology will be used for many years. Annually the students will rotate through the class during remediation/tutoring to complete the ICAP requirements. All students will be directed to set up an account on Oklahoma Career Technical website where they will open an account. The website has free assistance for students looking for career choices. They can take a free interest inventory and it will give them guidance on how to proceed. They can also set up a resume and other important documents that can be used even after they graduate from high school.

Describe your grant including methods, materials and objectives. Foundation grants are intended to fund a creative teaching plan, so if equipment or materials are requested it should be clearly stated as to why these are an integral part of the plan.

Objectives: The learner will be provided:

1. Technology related skills and instruction.
2. Competitive edge for future endeavors.
3. Raise their ACT scores eliminating the need for remediation classes.
4. The opportunity to take interest inventory to explore career options.
5. Set up a resume needed for college entrance and career exploration through the Oklahoma Career Tech System.

Give a time schedule of implementation.

The items listed below could be ordered as soon as funds are available. If items are ordered during the spring of 2020, the technology should be ready for use by teachers at the beginning of the 2021 school year.

Detail your budget request. Include specific information about kinds of materials and equipment needed, sources of supply, and costs (including shipping and handling). If possible, list alternatives if full funding is not available.

Budget Request:

ChromeBooks with management program and cart (30): \$3,500

Math Skills Practice Downloads from KAHN Academy: Free

English Skills Practice Downloads from Kahn Academy: Free

Career Exploration/Resume advice/Interest inventory: Free

Total: \$3,500

**What methods will be used for measuring the stated objectives, or what definite evaluation will you make to determine whether the grant was successful?
(Please be specific)**

The measurement of success will be determined when all students graduate from high school with a solid plan for their future educational and career plans. They will have a completed ICAP that provides them with a road map and have developed a clear career path. They will have resumes prepared and a clear understanding of what pathways they need to take to start their journey. They will know what advanced educational degrees or certifications that they will need and what their potential earning power will be. The interest inventories will help them by taking their likes and dislikes, and strengths and weaknesses into consideration and helps them narrow down possibilities.